

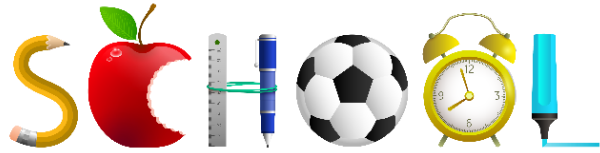
Croton Elementary School



2024 – 2025
Handbook
and Calendar

**An Inclusive Community of Respectful,
Responsible, and Educated Citizens.**

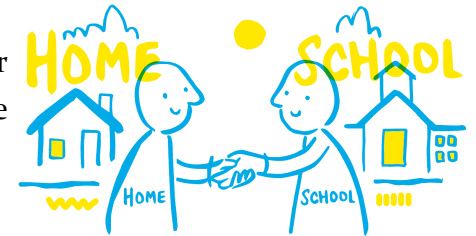
Welcome to Croton!



Croton Elementary School has a small-town atmosphere where everybody knows your name. In fact, over 85% of the students that attend Croton live within two miles of the school. The students, faculty, staff and parents take pride and ownership in our little school. The community embraces the school and is very supportive of the staff

and the activities on campus. A core group of volunteers come to the school weekly to complete tasks supporting and enhancing the learning process for students.

Croton values the parent-school relationship and welcomes families to attend events we offer throughout the school year. We are proud to provide fun and educational activities which enable you to be an active participant in your child's education and development.



Communication is Key!



Each month we send home a newsletter informing you of events, student data, and important items that support your child's education. Please be sure to look for it or find it on our school website. There is at least one activity every month where you can be involved in the Croton Community. In addition, we utilize FOCUS to email, text, or call with reminders and information on school activities. FOCUS is also a platform for you to communicate with your child's teacher as well as review grades and student progress.

Title I




Croton is a Title I school. Title I is a federal grant that ensures all children have the opportunity to obtain a high-quality education and reach proficiency on challenging state academic standards and assessments. The program provides supplemental funds to meet educational goals. In addition, it requires schools to train parents on how to support their children academically at home and requires parents to have an active role in their child's academic achievement.



August 2024

Positive Behavior Support: Cooperative

Croton Cardinals are COOPERATIVE when they work together for a common goal using Patience, Flexibility, and Problem Solving.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12 1 st - 6 th Grade Students Report 	13	14	15 Kindergarten Students Report Kindergarten Tears & Cheers 8:00 a.m.	16 Early Release 1:15	17
18	19 First Day Pre-K	20 SAC - 3:00 p.m. Open House and Ice Cream Social (PreK - 2 nd)	21  4:00 - 7:00 p.m.	22 Open House and Ice Cream Social (3 rd - 6 th)	23 Early Release 1:15	24
25  Scan your Receipts	26	27	28	29	30 Early Release 1:15	31

SCHOOL HOURS

Grades Pre-K - 6 th Starts	8:00 a.m.
Breakfast	7:30 - 7:55 a.m.
First Bell (report to class)	7:50 a.m.
Dismissal	2:30 /1:15 p.m. (Early Release Days)
No Check-outs after	2:00 /12:45 p.m. (Early Release Days)



STUDENT SUPERVISION BEGINS AT 7:30 a.m.

Students may **NOT** arrive on campus before 7:30 a.m.

Students are encouraged to report to the cafeteria for breakfast. Breakfast is free for all students. Supervision is available in hallways until the first bell at 7:50 a.m. Students then report to class and begin their work for the day.

SCHOOL DIRECTORY

Office Phone Number (321) 259-3818

Clinic Dial 1

Attendance Dial 2

Childcare Dial 3

Cafeteria Dial 4

Fax Number (321) 877-0976



For additional information; visit <https://croton.brevardschools.org/o/cres>
or stop in and visit us at 1449 Croton Road Melbourne, FL 32935

September 2024

Positive Behavior Support: Active Learner

Croton Cardinals are ACTIVE LEARNERS when they are prepared for class and participate during instruction using Effort, Perseverance, and Personal Best.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Holiday for All 	3	4	5	6 SHOW YOUR SCHOOL SPIRIT! Wear Your Croton T-Shirt on Fridays Early Release 1:15	7 
8	9	10	11  Interim Ends	12	13 Early Release 1:15	14
15	16	17 SAC - 3:00 p.m.	18 Interims Issued	19  Spirit Night 4:00 - 8:00 p.m.	20  Orientation Breakfast Early Release 1:15	21
22 Scan your Receipts 	23	24	25 	26	27 Early Release 1:15	28
29	30					

SAFETY!

Stop, Think,
Listen, and
Plan Ahead!

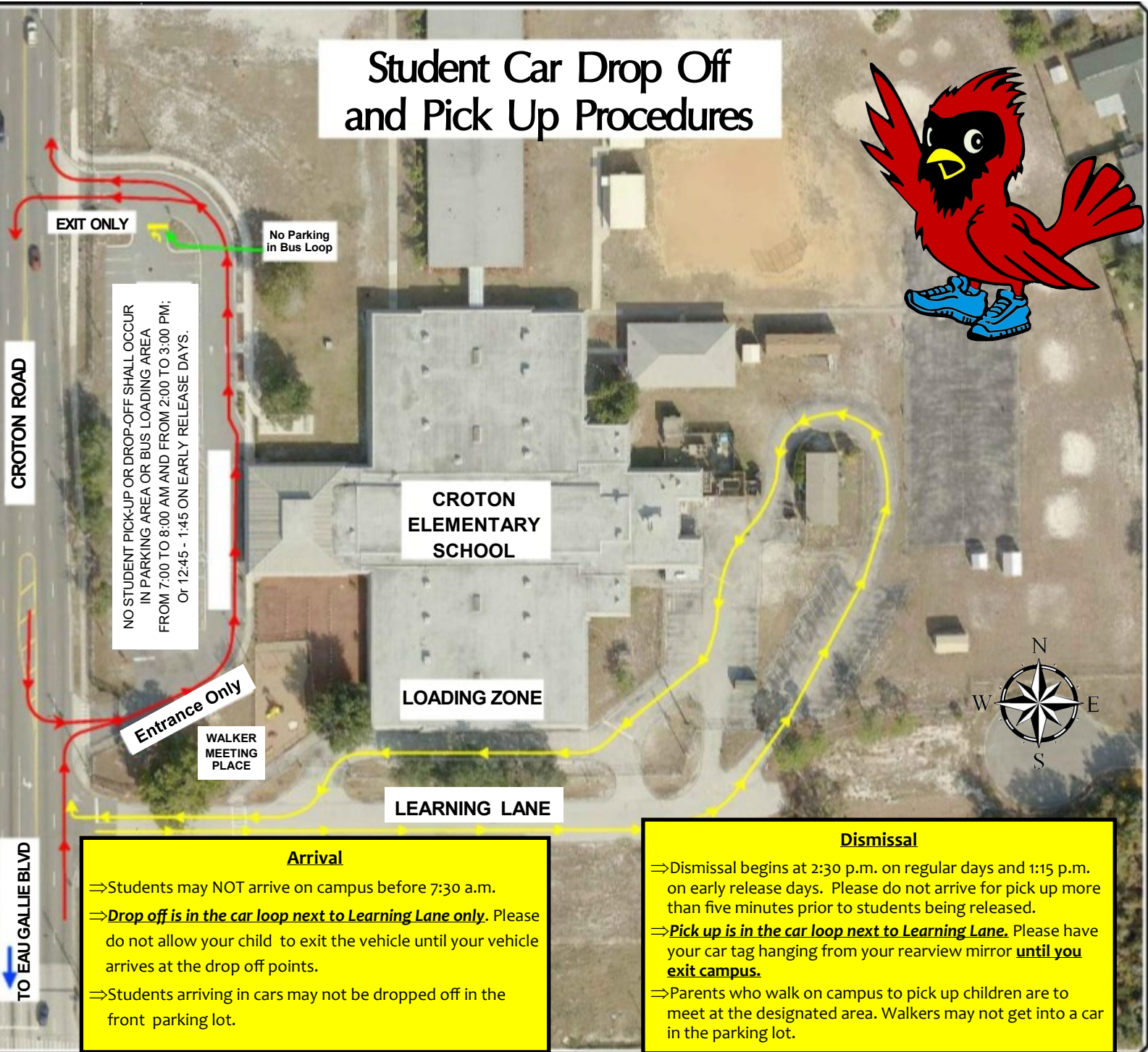
Student Car Drop Off and Pick Up Procedures



Parking Information

When picking up your walkers, please do not park in Croton's parking lots or next door in the business parking lot.

The business office on Eau Gallie Blvd. will be towing cars that do not belong there. Please be respectful of their property, and use the car loop. We want to show we C.A.R.E. about our neighbors, and to be a positive example for Croton Cardinals.



NO STUDENT PICK-UP OR DROP-OFF SHALL OCCUR
IN PARKING AREA OR BUS LOADING AREA
FROM 7:00 TO 8:00 AM AND FROM 2:00 TO 3:00 PM;
Or 12:45 - 1:45 ON EARLY RELEASE DAYS.

Arrival

- ⇒ Students may NOT arrive on campus before 7:30 a.m.
- ⇒ **Drop off is in the car loop next to Learning Lane only.** Please do not allow your child to exit the vehicle until your vehicle arrives at the drop off points.
- ⇒ Students arriving in cars may not be dropped off in the front parking lot.




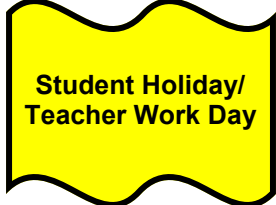




Dismissal

- ⇒ Dismissal begins at 2:30 p.m. on regular days and 1:15 p.m. on early release days. Please do not arrive for pick up more than five minutes prior to students being released.
- ⇒ **Pick up is in the car loop next to Learning Lane.** Please have your car tag hanging from your rearview mirror **until you exit campus.**
- ⇒ Parents who walk on campus to pick up children are to meet at the designated area. Walkers may not get into a car in the parking lot.

October 2024

Positive Behavior Support: Respectful/Responsible

Croton Cardinals are RESPECTFUL when they are polite and treat others the way they want to be treated with Integrity, Communication, and Truthfulness.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Picture DAY 	2	3	4 SHOW YOUR SCHOOL SPIRIT! Wear Your Croton T-Shirt on Fridays Early Release 1:15	5 
6	7	8	9 WALK TO SCHOOL DAY Domino's Night 4:00 - 7:00 p.m.	10  Spirit Night 4:00 - 8:00 p.m.	11 JA in a Day! Early Release 1:15 End of 1 st Quarter	12
13	14 	15 SAC - 3:00 p.m.	16	17	18 Report Cards Issued Early Release 1:15	19
20	21	22	23 Red Ribbon Week Begins  Parent Conferences	24 RED RIBBON drug-free WEEK say no to DRUGS  Thru October 30 th	25 Early Release 1:15	26
27	28  Thru November 1 st	29	30 	31		

SCHOOL-WIDE Positive Behavioral Interventions & Supports (PBIS)

According to research, “one of the foremost advances in school-wide discipline is the emphasis on school-wide systems of support that include *proactive strategies* for **defining, teaching, and supporting** appropriate student behaviors to create positive school environments.” (www.pbis.org)

“PBIS is an evidence-based tiered framework for supporting students’ behavioral, academic, social, emotional, and mental health. It is a way to create positive, predictable, equitable, and safe learning environments.”

All staff teach students each of the expectations. Based on these expectations we have developed agreements for all common areas. These agreements serve as guidelines for behavior. We use PBIS to prevent challenging behaviors from occurring by encouraging and rewarding positive behavior.

For more information please visit; www.pbis.org

Cooperative

Active Learner

Respectful / **R**esponsible













Encouraging



November 2024

Positive Behavior Support: Respectful/Responsible

Croton Cardinals are RESPONSIBLE when they take care of their own matters and answer for their actions using Common Sense, Organization, and participation.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1  Book Fair Ends Early Release 1:15	2
3 Daylight Saving Time Ends 	4	5 Individual Picture Retakes 	6  Domino's Night 4:00 - 7:00 p.m.	7	8  Wear Red, White, & Blue Early Release 1:15	9
10	11 No School 	12	13	14 Interim Ends	15 Early Release 1:15	16
17	18	19 SAC - 3:00 p.m.	20	21  FAMILY NIGHT Interims Issued	22 Early Release 1:15	23
24	25 No School 	26 No School 	27 No School 	28  Happy Thanksgiving	29 No School 	30

Expected Behavior from Students and School Employees

Brevard Public Schools expects students and employees to conduct themselves in keeping with their levels of development and maturity. Proper regard for authority, the rights and welfare of students, school staff, respect for the educational purposes underlying all school activities and providing proper care of school facilities, school buses, and equipment is expected at all times.

The Brevard Public School Board is committed to providing a safe, secure, positive, productive, and nurturing educational environment that is **free from bullying and/or harassment of any kind** for all of its students, employees, volunteers, parents, and school visitors.

BULLYING / HARRASSMENT **(Brevard County Policy 5517.01)**



Aggressive behavior, bullying and/or harassment toward a student, employee, volunteer, or visitor whether by other students, staff employees, or third parties is strictly **prohibited and will not be tolerated**. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions, which causes or threatens to cause bodily harm or personal degradation. This policy applies to all activities on school property, in route to or from school-sponsored activities and those occurring off school property such as any school-sponsored, school-approved or school-related activity or function, where students are under the school's control. **Bullying and/or harassment will not be tolerated and disciplinary action will be taken**. In addition to school consequences, criminal charges may also be filed.







It is important to distinguish between rude, mean, and bullying so that teachers, school administrators, police, youth workers, parents, and children all know what to pay attention to and when to intervene. If we classify rudeness and mean behavior as bullying, then we run the risk of the word bullying losing its urgency.

- **Rude = Inadvertently saying or doing something that hurts someone else.**
- **Mean = Purposefully saying or doing something to hurt someone once (or maybe twice).**
- **Bullying = Intentionally aggressive behavior, repeated over time, that involves an imbalance of power.**

December 2024

Positive Behavior Support: Encouraging

Croton Cardinals are ENCOURAGING when they positively praise others for their efforts being Caring, using Friendship, and Courage.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 	2	3	4	5	6 Early Release 1:15	7
8	9 Winter Wonderland Gift Shop Open 	10	11	12  Spirit Night 4:00 - 8:00 p.m.	13 Early Release 1:15	14
15	16	17 SAC - 3:00 p.m.	Early Release 1:15			21
22 	23 Winter Break	24	25	26	27	28
29	30 Winter Break	31				Keep Scanning! 

DRESS STANDARDS

Parents may be called to bring a change of clothing or footwear for their child if dress code is violated.



Head: Extreme hairstyles, hair colors, or make-up that is disruptive or does not allow direct eye contact is prohibited (i.e. Mohawks, faux hawks, shaved head art, hair covering the eyes, etc.) No hats or sunglasses worn inside.

Accessories: Pierced jewelry shall be limited to the ear only.



Lower Garments: Pants shall conform to the build of the student, worn at the waist, not exposing undergarments. Shorts, dresses and skirts must reach mid-thigh.



Shoes: For safety purposes, students **must** wear sneakers daily (No Slides, No Crocs, No Slippers). Students participate in 30 minutes of wellness and/or PE class each day.



Shirts: Upper garments must adequately cover the neckline and waistline. Straps on permitted garments should be at least 1 1/2 inches wide.



Students are expected to follow the Brevard Public Schools' dress code. Please use good judgment when making attire choices.

HEALTH SAFETY



Clinic

The school has a clinic staffed by a nurse for students who are sick or injured. Parents are called if students are unable to return to class after some time in the clinic. These students should be checked out of school as there are no facilities available for children who are ill and possibly contagious. Your prompt response to this notification is appreciated.

Medication

STUDENTS ARE NOT PERMITTED TO BRING ANY TYPE OF MEDICINE TO SCHOOL. This includes, but is not limited to aspirin, antihistamines, or cough drops. Medicine can only be given in the clinic with **written authorization** from the physician and parent or guardian. **Medication must be transported by the parent or guardian** to the clinic and be contained in the original prescription bottle.








Contact Updates

It is important that staff be able to contact you should your child become sick or injured. Please inform the school office and clinic when any changes in home, cell, or work phone numbers occur during the school year.

January 2025

Positive Behavior Support: Cooperative

LISTEN carefully to others and be sure you understand what they are saying. SHARE. TAKE TURNS. COMPROMISE when you have a conflict.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1  Winter Break →	2	3	4 Scan your Receipts 
5	6 Students Return	7 End of 2 nd Quarter	8	9	10 Early Release 1:15	11
12	13	14 Report Cards Issued	15  4:00 - 7:00 p.m.	16 	17 Early Release 1:15	18
19	20 Holiday For All  MARTIN LUTHER KING JR. <i>Day</i>	21 SAC - 3:00 p.m.	22	23	24 Early Release 1:15	25
26	27	28	29	30	31 Early Release 1:15	

RAINY DAY PLAN



Parents are encouraged to work out, **in advance**, a rainy day transportation plan with their children. A mutual understanding between parent, child, and school will allow for a smooth transition during inclement weather. Rainy Day Plan Forms will be provided to you at the beginning of the school year. Be prepared for rain during the first week of school. Car traffic increases on rainy days. Please be patient and follow the directions of school personnel.

BREVARD COUNTY “30-30 RULE”

If the time between lightning and hearing thunder is **thirty (30) seconds or less**, the outdoor activity (including dismissal) shall be suspended immediately, and staff **MUST** wait **thirty (30) minutes or more** after thunder is last heard before allowing students to leave proper shelter.

TRANSPORTATION

Please Note: Transportation changes cannot be made over the phone.

Car Riders Please refer to the October calendar page/map for procedures.

Bicycles and Scooters

- Bicycles/scooters **may not be ridden on school sidewalks at any time**. All students must walk their bike or scooter at all times on campus.
- Walk bicycles/scooters across busy streets and obey crossing guards and safety patrols. No jay walking.
- **Bicycle helmets are required by law**. Children riding bikes to school must wear a helmet.
- To prevent theft, all bikes must be locked during the school day. Parents are strongly encouraged to register bicycle ID numbers and descriptions with the Police Department prior to the start of school. Missing or stolen bicycles should be reported to the Melbourne Police Department.



Bus Transportation

Bus transportation will be provided to all children who live more than 2 miles from the school. Students must be registered with transportation services in order to ride a bus.



1. Vehicle traffic will NOT be allowed in the bus lane in front of the school between 7:30 - 8:15 a.m. and 2:00 - 2:45 p.m. (12:45 - 1:45 p.m. on Early Release Days). This will ensure safety for all while the buses are loading and unloading students.
2. The rules governing bus transportation can be found on the district website at <https://www.brevardschools.org/o/bps/page/standards-of-conduct-for-riding-the-school-bus>
3. It is important that parents read and discuss the rules of the bus behavior standards with their children.


Suspension From Bus Transportation

The same behavior that is expected in school is expected on the bus. Students receiving a discipline referral from the bus will be given corrective strategies which correlate with the district-wide discipline plan.

February 2025

Positive Behavior Support: Active Learner

Stay ON-TASK with your work. Be ENGAGED in the lesson. LEARN SOMETHING NEW. CONNECT what you learned with something else.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Scan your Receipts</p> 						1
2	3	4	5	6	7	8
					<p>Interim Ends</p> <p>Early Release 1:15</p>	
9	10	11	12	13	14	15
		<p>Club/Class Photos</p>  <p>PICTURE DAY</p>	 <p>4:00 - 7:00 p.m.</p>		<p>Interims Issued</p> <p>Early Release 1:15</p>	
16	17	18	19	20	21	22
	<p>Student Holiday/ Teacher Work Day</p> 	<p>SAC - 3:00 p.m.</p>			<p>SHOW YOUR SCHOOL SPIRIT!</p> <p>Wear Your Croton T-Shirt on Fridays</p> <p>Early Release 1:15</p> 	
23	24	25	26	27	28	
					<p>Early Release 1:15</p>	

WE VOLUNTEERS

Visitor and Volunteer Information

Croton Elementary welcomes all visitors and volunteers onto the campus with proper identification. Anyone wishing to be on school property during school hours **must use their Driver License/State ID** to sign in at the front office. A system was put into place by the Brevard Public School District that conducts a National Sex Offender Registry at sign-in. This is in direct response to the community's request for improved security in our schools. To ensure the safety of our children, all visitors and volunteers must undergo certain safety checks. A badge with the visitor/volunteer's legal name will be printed to be worn on an upper garment visible to staff and students. This safety requirement is in place so that School Staff are aware of who is on campus at all times. According to School Board Policy po8475, visitors must be escorted on campus at all times.

Volunteers play an important role in the daily operations of Brevard Public Schools. We appreciate all the help our volunteers give our students, teachers, and schools. There are many ways to help; Registered Volunteers are welcome to come on campus to read with students, chaperone on field trips, support in the classroom with activities, and utilize our workroom to help with teacher projects, sorting fundraiser orders, and more. Please register as a volunteer early in the school year so you don't miss any opportunities to help!



Registered Volunteer Process

If you are interested in volunteering, please complete an online application. You will then proceed to the Office of District and School Security located in the School Board Building in Viera where you will complete your fingerprinting and payment. Fingerprinting hours are Monday through Friday from 8:00 a.m. to 4:00 p.m.






Registered Volunteer Cost - Current prices include an initial payment of \$35 and an annual renewal fee of \$8.00. You must renew **before** your current application expires.

To complete the online application, please visit the Volunteer Information Page on the Croton Website. You can find it under: Parents & Students... Parents... "How do I volunteer?"

March 2025

Positive Behavior Support: Respectful/Responsible

RAISE your hand. Use an INSIDE voice. KEEP YOUR HANDS AND FEET TO YOURSELF. Use KIND words. WAIT your turn and share.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
					Early Release 1:15	
9	10	11	12	13	14	15
 Daylight Savings Time Begins			 4:00 - 7:00 p.m.	End of 3 rd Quarter	 No School Teacher Work Day	
16	17	18	19	20	21	22
	Spring Break					
23	24	25	26	27	28	29
				Report Cards Issued	Early Release 1:15	 Keep Scanning!
	30	31				

Attendance Counts



In order for students to receive quality instruction, it is essential that they attend school and are on time each day. The importance of regular school attendance is emphasized by the Florida Compulsory School Attendance Law and Brevard Public Schools' Board Rules. School attendance is the responsibility of the parent and student. Students may not be absent more than **nine days** in a semester in order to be promoted to the next grade level.

Excused Absences Excused absences include a doctor's visit, court appearance, or religious holiday; in order to be excused, appropriate documentation is required. Students who remain absent without proper authorization will be referred to the Attendance Resource Officer. Parents are requested to call the office before 8:30 a.m. to report their child absent from school.

Encouraging Good Attendance

Help your child get into the habit and learn the value of regular routines.

Teach your child that attending school is non-negotiable unless they are truly sick.

Build relationships with other families and discuss how you can help each other out (e.g., drop off or pick up children or babysitting) in times of need or emergencies.

Identify non-academic activities (drama, art, music, etc.) that can help motivate your child's interest in school and learning.

Screen time may have a harmful impact on your child's sleep habits. Even calm videos can disrupt a child's sleep. Make bedrooms device-free zones and keep off screens at least 30 to 60 minutes before bedtime.



Bedtime routines are important to develop healthy sleep patterns. Sleep deprivation negatively affects academic performance by impairing concentration and cognitive functions. You can help your children fall asleep by sticking to a healthy bedtime routine like:

- Take a bath and brush teeth
- Snuggle up and relax under a blanket
- Read books together

April 2025

Positive Behavior Support: Respectful/Responsible

Be RELIABLE and DEPENDABLE; when you agree to do something, do it. DO YOUR BEST AND BE PROUD of what you've done.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Scan your Receipts</p> 		1	2	3	4 Early Release 1:15	5
6	7	8	9	10	11 Early Release 1:15	12
13 	14	15 SAC - 3:00 p.m.	16 	17	18 	19
20	21	22	23	24 Interim Ends  Spirit Night 4:00 - 8:00 p.m.	25 Early Release 1:15	26
27	28	29	30			

CAFETERIA PROCEDURES



Monitors are in the cafeteria during all lunch periods. Students are expected to follow cafeteria procedures at all times to ensure health and safety for all.

Breakfast

Free breakfast is served daily from 7:30 a.m. until 7:55 a.m. for all students.

Lunch

Lunch is FREE to all students this year. Additional items may be purchased daily with cash, or advance payment may be made in the cafeteria before 8:00 a.m. at the beginning of each week. **Parents may also pay by credit card online at: www.MyPaymentsPlus.com.**





**Ask
Us!**

For additional information regarding Brevard Public School's lunch program, please visit:
<https://croton.brevardschools.org/o/cres/page/cafeteria>

May 2025

Positive Behavior Support: Encouraging

Show SUPPORT for a friend. COMPLIMENT good behavior choices. CHEER others on in their activities. Show good SPORTSMANSHIP.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Interims Issued	2 Early Release 1:15	3
4	5	6	7	8	9 SHOW YOUR SCHOOL SPIRIT! Wear Your Croton T-Shirt on Fridays  Early Release 1:15	10
11 	12	13	14	15	16 Early Release 1:15	17
18	19	20 SAC - 3:00 p.m.	21  with Immersive Arts	22	23 Early Release 1:15	24
25	26 	27 Early Release 1:15	28 Last Day of School Report Cards Issued Early Release 1:15	29	30	31

Before and After



Program

CROTON CHILDCARE

“CARDINALS’ NEST”

Brevard After School Program

(321) 253-5058



Low cost before and after school child care is available for students enrolled at Croton Elementary in Kindergarten through 6th grade. Before-care begins at 6:30 a.m. At dismissal, students who are registered in the program are released to aftercare which ends at 6:00 p.m. **A 10% discount is offered for siblings.** For more information please visit their website at <https://www.brevardschools.org/o/bps/page/brevard-after-school>

*Fees

Registration Fee	\$25.00 (one-time only)
Before and After Care	\$70.00 (weekly)
Before Care Only	\$38.00 (weekly)
After Care Only	\$65.00 (weekly)
Daily Rate (1-2 Days per week)	\$29.00
Annual Pass (for any 15 school days)	\$250.00
Late Payment and **Late Pickup	\$15.00

**All fees are subject to change at the discretion of Brevard Public Schools.*



School Board Information

Croton Elementary

Where Cardinals Learn
To CARE!

Cooperative

Active Learner

Respectful/Responsible

Encouraging

